

**Wellesley Service League  
Membership Committee  
Sponsor's Responsibilities**

Dear Sponsor,

The Membership Committee wants to make sure that your prospective member is aware of all the obligations of Wellesley Service League. We appreciate your taking the time to go over these obligations. Your support will ensure the continued success of Wellesley Service League. Below you will find a checklist for you to follow in discussing Wellesley Service League with a prospective member. While what follows may seem "heavy duty," this structure is needed to make Service League work. Remember, the *bonus* is that we meet other women and make friends while we serve.

It is your responsibility to only sponsor women whom you know have a strong desire to serve the community and a proven sense of obligation to fulfill their commitments (By-Laws, Art. III Sec 2a). The agencies we serve depend on us to show up when we say we will. Board chairs depend on every member's attendance at the first Friday Barn meetings to fill their slots.

It is also your responsibility to see that your prospective member understands what is involved in being a member of Service League, as she applies and throughout her Provisional Year (By-Laws, Art III, Sec 2b). We want women joining with their eyes wide open. A mother of young children should know that in addition to mornings, some commitments occur outside of school time and childcare arrangements must be made. A prospective member must know that she has a standing appointment on first Fridays, and doctor appointments, tennis dates, etc should be made for other than Barn meeting times. As a sponsor, you will be invited to the New Members' Luncheon in the spring. Please plan to be there to support your prospective candidate.

**Please meet with your prospective member to go over the following points, check them off, sign below, and return with the Membership Packet.**

- 1. The primary purpose of Wellesley Service League is to provide service to the Wellesley community. A five-year commitment to Wellesley Service League is expected of all members.
- 2. Attendance at the first Friday Barn meetings, October through June is required, as well as the Annual Meeting in September. Illness and travel are the only excusable absences.
- 3. 65 hours of service per year is required of all members. (Note that while 65 hours sounds like a lot, it averages out to 6-7 hours a month September through June).
- 4. All members are assessed annual dues of \$50; in addition, provisionals pay an initiation fee of \$15.
- 5. In the event of inability to fulfill a commitment due to a conflict, a member is required to find her own substitute.
- 6. Provisionals are required to attend Provisional Orientation Week in September.
- 7. Provisionals are required to commit a minimum amount of hours on each board of the Wellesley Service League to get acquainted with the service.
- 8. Provisionals give a luncheon/tea in May for the Friendship Circle ladies, and a coffee/tea in September following their Provisional year for the new Provisional Class. \_
- 9. Go over the By-Laws and Rules with sponsor, with particular attention to By-Laws, Article III, Sec. 2a & b (regarding membership) and Rules, Art. III, Hours and Art.V, Meetings.

**Prospective member, \_\_\_\_\_, and I have gone over the items listed above and she understands them to the best of my knowledge.**

**I, the Sponsor, have verified the application packet is complete.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date